

INFORMATION NEEDED FOR YOUR FIRST APPOINTMENT

1. Please provide your name, address, all telephone numbers and email addresses.
2. Provide all significant names and dates such as:
 - a. Full legal names and dates of birth for you and your spouse;
 - b. Full legal names and dates of birth for any children;
 - c. Date your cohabitation started
 - d. Date of marriage;
 - e. Date of separation.
3. Please provide a brief summary of the roles you and your spouse maintained during your marriage (for example, was this a traditional marriage; did both of you work during the marriage, etc.).
4. Please provide a brief summary of your employment history during your marriage, together with approximate incomes for the past 3 years. Please provide a similar summary for your spouse.
5. In order to provide legal advice on your financial situation, it will be helpful if you can summarize the following information for both you and your spouse:
 - a. List of assets on your date of marriage;
 - b. Summary of debts on your date of marriage;
 - c. List of all significant assets/investments held on your date of separation (i.e. such as your home, automobiles, bank accounts, TFSA's, GIC's, CSB's, stocks, RESP's, RRSPs). Please also identify any pension accumulated;
 - d. List of all significant debts on your date of separation;
 - e. Details regarding any joint debts including mortgages, lines of credit, credit cards, other loans;
 - f. Confirmation whether you have a current Will and Powers of Attorney;
 - g. Details regarding any inheritances or gifts from third parties received during your marriage and status of the inheritance/gift today.
6. Please provide a copy of:
 - a. Your 3 most recent pay stubs;
 - b. Notices of Assessment for the past 3 years;
 - c. Information regarding all sources of income, for you or your spouse, with any supporting documents available for the past 3 years;
 - d. Any Cohabitation Agreement, Marriage Contract or Separation Agreement.